



INTERNSHIP AGREEMENT

This Agreement is entered into the _____ day of _____, between _____, hereafter called “the Internship Agreement” or “the Agency” and Commonwealth of Virginia, Radford University, also called “the University”.

WITNESSETH that the Internship Agency and the University, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

GENERAL:

1. Internships will last approximately one semester on the undergraduate level and two semesters on the graduate level.
2. This course will carry credit. The university supervising faculty will have prime responsibility for the grade after consultation with staff of the internship agency.
3. Evaluations by supervising faculty will be held at least twice during the internship.
4. The agency supervisor will provide the intern periodic assessment of progress and will make a written evaluation of the intern no later than the last week of the internship.
5. The cooperating agency will receive no remuneration for this program.
6. This agreement is not to be construed as an employment contract or promise of future employment.

INTERNSHIP AGREEMENT dated _____, all of which agreement documents are incorporated herein.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed intending to be bound thereby.

Radford University

(Internship Agency)

Coordinator of Field Education, School of Social Work

By: _____
(Internship Agency Signature)

Director, School of Social Work

Title: _____

Director, Material Management/Contracts

Address: